

**Fisher Mansion Partners Team
RFP Subgroup
8-27-08 Meeting Notes**

Attending:

- Partners Team – RFP Subgroup Members
 - David Hart
 - Nelson Knight
 - Anne Oliver
 - Bob Young
 - Robin Zeigler
- SLC Corporation
 - Steve England, Architect,
 - Joel Harrison, Engineering
 - Gaylord Smith, Architect
 - Michele Straube, Salt Lake Solutions

Action Items:

- Bob Young to get AUTOCAD files to SLC architects [Done]
- Robin Zeigler to share suggested RFP language changes for p. 5 with Steve England
- RFP to be finalized
- Michele Straube to report back as new funding information becomes available
- RFP to be issued as soon as funding is certain

Discussion Topics:

- RFP scope of work – suggested additions / changes
- Decided to have an open RFP process (i.e., full public advertisement and anyone can submit qualifications)
- Selection committee (to interview short list of architects, and then to make the final selection):
 - Steve England, SLC Engineering
 - David Hart
 - Wilson Martin
 - Anne Oliver
 - Bob Young
- Funding for project